

Christian Center Schools, Inc.
Christian Center School and Little Promises Preschool
1210 Stoneman Ave. Pittsburg, CA. 94565

Tuition Contract 2011-2012

Full Name of Student (s)	Date of Birth	Grade Entering
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Responsible Billing Party _____

This contract is a legal/binding financial agreement between Christian Center Schools, Inc. (hereafter referred to as "school", "CCS" or LPPS) and the parents/legal guardian/ or billing party (hereinafter referred to as parents). The parents hereby enroll the above named student(s) for the academic year stated with the following agreements:

1. All prepaid tuition, such as yearly tuition, semester tuition, testing fees and registration fees are **Non-Refundable**. Such deposits are considered liquidated damages under California Civil Code Section 1671.
2. I (we) agree to pay tuition and all other related costs according to the schedule and option that I (we) have selected on the attached Tuition Payment Option form (see form for due date option).
3. I (we) understand that all monthly payments must be made through FACTS Management Company.
4. **FACTS Management requires that all missed payment and missed payment re-attempts are subject to a \$25.00 processing fees.**
5. I understand that if I (we) miss 1 payment, my **child/children will not be allowed to return to school** until balance is paid in full by means of cash, money order or cashier's check. **All financial arrangements must be made in the Business office.**
6. If parents select the full or semester payment options and payment is not made on the due date, then the balance owed will have to be paid through FACTS Management Company. A FACTS form will need to be submitted no later than 5 working days after the missed payment. Any discounts given will be voided and the full tuition amount will be due.
7. I understand that CCS will assess a late fee charge on all past due charges.
8. I understand that if I have two returned checks the account will be placed on a cash-only basis.
9. Parents withdrawing students before the end of the academic year must be give notice four weeks in advance of the student's last school day. Failure to notify in this timely matter will result in the forfeiture of one month's tuition.
10. The parties to this agreement are Christians that believe the Bible commands them to make every effort to live at peace with one another and to resolve disputes with each other in private or within the Christian community in conformity with the Biblical injunctions of 1 Corinthians 6:1-8, Matthew 5:23-25; 18:15-20. Therefore, the parties agree that any claim or dispute arising out of, or related to this agreement, or any aspect of the parent's relationship, including statutory claims, shall be settled by Biblically based mediation. If resolution of the dispute and reconciliation do not result from such efforts, the matter shall be submitted to the Christian Center Board of Directors, as the official arbitration committee for resolution; the parents will be allowed representation from their pastoral staff to be present and speak on their behalf. The parties agree that these methods shall be the sole remedy for any controversy or claim arising in civil or governmental court for such disputes except to enforce an agreement reached through this arbitration method.
11. I accept the policy of the school that no grades or transcripts will be released unless child/children's financial account is paid in full. We waive any rights concerning any state education code or law, with respect to myself and/or child (ren) concerning this issue.
12. I accept responsibility for any damage to the school property caused by the above named student(s) including but not limited to: broken windows, lost or damaged books, damaged classroom furniture, fixtures, walls and/or landscape.

Tuition and fees

Please refer to the attached tables listing payment options, tuition amounts, and other fees and choose one. All fee schedules are incorporated as part of this contract.

This contract becomes valid when signed by the responsible billing party for the student(s) apply for admission.

Responsible Billing Party Signature _____ **Date** _____

Authorized CCS Signature _____ **Date** _____